

# **IMPORTANT - PLEASE READ!!!**

**Please remember to email the District Office at [megan@penndel.org](mailto:megan@penndel.org) to reserve your preferred week of attendance. Weeks will be considered “CLOSED” once we’ve reached our maximum capacities in reservations. We don’t want you to miss out on your first choice – email us ASAP to be sure your spot is secure!!!**

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## **CHAPERONE CLEARANCE REQUIREMENTS**

**In compliance with House Bill 435, our office will now require the following three items for every chaperone (18 years of age & older) who will attend with your group. These reports may take several weeks to receive, so please recruit your chaperones as early as possible. Please submit copies of these completed clearances with your registration packet:**

- **PA State Police Criminal Background Check**
- **PA Department of Human Services Child Abuse Clearance**
- **FBI Criminal History & Fingerprinting OR a signed affidavit affirming chaperone is not disqualified from service**

**NEW FINGERPRINTING WEBSITE: [WWW.IDENTOGO.COM](http://WWW.IDENTOGO.COM)**

**(For volunteers, use service code: 1KG6ZJ)**

**(Visit <http://keepkidssafe.pa.gov> to determine which chaperones need the FBI reporting. You can also visit [www.penndel.org/volunteer-screening-resources](http://www.penndel.org/volunteer-screening-resources) for assistance with obtaining reports.)**

**For any questions on the above items, please feel free to contact Megan Jordan at [megan@penndel.org](mailto:megan@penndel.org) or 717.795.5921.**